



School District of Manawa

Policy & Human Resources COMMITTEE MEETING

*Manawa School District Office - Board Room
800 Beech Street, Manawa WI
(920)596-2525*

**Monday, August 14, 2023
6:55 P.M.**

**Board of Education Committee Members:
Reierson (C), Hansen, & Krueger**

❖ **CALL TO ORDER**

❖ **ROLL CALL - Verification of Quorum**
➤ *B.O.E. Members Present:*

❖ **COMPLIANCE WITH OPEN MEETING LAW NOTIFICATION** [*§19.84(2) Wis. Stats.*]

❖ **AGENDA**

1. Consider endorsement of proposal to reclassify Literacy Specialist position
 - a. Proposal to change Literacy Specialist to Administrative Position
 - b. Existing Reading Specialist Job Description
2. Consider endorsement of the District At-Risk Plan (Phoenix Program)
 - a. District At-Risk Plan (Phoenix Program) Document
3. Consider endorsement of Policies (NEOLA)
 - a. - s. Review Policy endorsements from P&HR Committee on May 8, 2023.
Copies of Endorsed policies (need to be forwarded to the full B.O.E.)
4. Discuss creation of a daycare program within the School District.
5. Discuss Orientation and On-Boarding Process.
 - a. New Employee Onboarding Checklist
 - b. Background Check Form
 - c. Confidentiality and Acceptable Use Form
 - d. Technology Acceptable Use Terms

* Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible. This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public hearing. There may be a time for public comment during the meeting as indicated in the agenda.

**Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodations including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.



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6. Discuss defining Subject Matter Experts (SME's) to write Standard Operating Procedures (SOP's).
7. Discuss the mileage and reimbursement process.
 - a. Previous Mileage & Reimbursement Form
 - b. Revised Mileage & Reimbursement Form
8. Discuss weighted GPA / Laude change and ensure compliance with B.O.E. Policy
 - a. Policy 5430 - Class Rank
 - b. Policy 5451.01 - Wisconsin Academic Excellence Scholarship
9. Follow-up discussion on topic from July 17, 2023 committee meeting - Transgender Policy creation.

❖ FUTURE MEETING AGENDA ITEMS



❖ ADJOURN

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